

**3<sup>rd</sup> Evaluation Committee Meeting**  
**24 September 2000 (14:00-15:30)**  
**Guildford, UK**

**Minutes**

Present: Prof. G. M. Schneider (Chairman), Prof. J. Corish, Prof. E. Grzywa,  
Prof. O. M. Nefedov, Prof. G.S. Wilson, Dr. F. Meyers (IUPAC Secretariat).

Secretary: Dr. J.W. Jost

**1. FINALIZATION OF THE AGENDA**

The Chairman welcomed the members of the Committee and especially Prof. Wilson who joined the Committee recently after the retirement of C.G. Wermuth. Prof. Pandit had already informed the Committee members at Frankfurt that to his regret he would not be able to attend the Guildford Meeting.

The Chairman summarized the material that had been distributed before the present meeting, i.e.,

- the invitation with a draft agenda,
- the draft minutes of the 2<sup>nd</sup> Evaluation Committee Meeting in Frankfurt in March 2000,
- a report of the Secretariat on the status of IUPAC projects, especially on those completed during the biennium 1998/99, and
- a letter of Prof. Pandit with his suggestions concerning item 5 (see below).

In addition, the Chairman distributed a slightly revised version of the project list of the Secretariat (e.g., with consecutive numbering and indication of the projects proposed for more detailed evaluation by the individual members) and some other material.

The draft agenda was completed by adding an item 8 (date and place of next EvC meeting) and then unanimously approved.

**2. APPROVAL OF THE MINUTES OF THE 2<sup>ND</sup> EVC MEETING, AT FRANKFURT/M., GERMANY, ON 18 AND 19 MARCH 2000.**

The minutes were unanimously approved.

**3. REPORTS OF THE COMMITTEE CHAIRMAN AND SECRETARY**

The Chairman reported very shortly on the work done since the Frankfurt Meeting and the presentation of the Committee activities at the Bureau Meeting in Guildford and the Secretary on the preparation of the present meeting.

**4. REPORT OF THE SECRETARIAT ON THE STATUS OF IUPAC PROJECTS**

This item is treated together with item 5 below

**5. SELECTION OF PROJECTS TO BE EVALUATED AT THE EVC MEETING IN JANUARY/FEBRUARY 2001**

On the basis of the project list of the Secretariat mentioned above and the projects previously presented for more detailed evaluation at the Frankfurt meeting by the

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Division Presidents and Standing Committee Chairmen, the EvC selected 18 projects for more detailed evaluation at its next meeting in February 2001. Each Committee member was asked to prepare draft evaluations of three of these, respectively.

A list of (and link to) the projects that the Evaluation Committee agreed to review is available on the IUPAC web site

<[http://www.iupac.org/standing/evc/EvC\\_review00.html](http://www.iupac.org/standing/evc/EvC_review00.html)>.

On the basis of the draft evaluations and a detailed discussion, a decision with respect to the final evaluation of each project will be made by the whole Committee.

Consultation with outside experts will also be possible. The Secretariat will help to make available all additional information as necessary.

#### **6. FUTURE WORK OF THE EVC, ESPECIALLY REPORT TO THE IUPAC BUREAU AT THE GENERAL ASSEMBLY IN BRISBANE**

The results of the final evaluation of the 18 projects as described in item 5 will be the main part of the EvC Report to the Bureau at the General Assembly in Brisbane.

#### **7. MISCELLANEOUS**

There was a general discussion and agreement was found for the following points:

- The aim of the EvC work is to characterize successful and not successful projects and to provide guidance to those active in the field of project approval now and in the future, e.g., the Division and Standing Committees, the Project Committee, etc.
- Only general recommendations will be published and not individual details on specific projects.

#### **8. DATE AND PLACE OF THE NEXT EVC MEETING**

Because of the retirement of Prof. Wermuth it is necessary to find another place and date for the next EvC Meeting. The Secretary invited the Committee to have the next meeting at Research Triangle Park, NC, USA.

The dates 10 February (9:00 to 17:00) and 11 February (9:00 to 13:30) were fixed. (Remark: The proposal of the Chairman to hold the meeting one week later failed).

The Chairman thanked all Committee members and especially Dr. Jost and Dr. Meyers for the preparative work done by the Secretariat.

Prepared by:

Prof. Gerhard M. Schneider

Dr. John W. Jost